

# APEL.A Certification Process

**CITY UNIVERSITY MALAYSIA**

**APPENDIX 2: APEL.A COUNSELLING FORM**

**PART A: PERSONAL PARTICULARS**

Name of Applicant	
Identity Card No./ Passport No./ National ID No.	
Contact No.	
Email Address	
Name of Programme (if any)	
Course Code & Course Name (if any)	

**PART B: ITEM CHECKLIST**

The following activities / processes have been conducted:

No.	Exp. fees	The Cust.
1		

**1** Counselling

**What's APEL.A?** undertake tertiary studies based on their formal, informal, and non-formal learning through a specially designed instrument.

**Entry Requirement and Fee**

MQF Level	Criteria	Fee (RM)
Programme at Master's Degree Level (by Coursework and Mixed Mode)	<ul style="list-style-type: none"> <li>a Malaysian citizen / an expatriate working in Malaysia/ an expatriate's family members</li> <li>at least 30 years of age in the year of application</li> <li>possess at least STPM/Diploma/equivalent qualifications</li> <li>possess relevant work experiences</li> <li>passed APEL.A assessment for master's degree level</li> </ul>	RM370
Programme at Bachelor's Degree Level	<ul style="list-style-type: none"> <li>a Malaysian citizen / an expatriate working in Malaysia/ an expatriate's family members</li> <li>more than 21 years of age in the year of application</li> <li>possess relevant work experiences</li> <li>passed APEL.A assessment for bachelor's degree level</li> </ul>	RM250

**2** Pre-Assessment

**APEL.A Online Application via MQA Portal**

**3** Complete online application via MQA portal

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**APPENDIX 11: APEL.A PORTFOLIO EVALUATION FORM**

Recent Photo  New Submission  Re-submission   
 Please tick where applicable

**PART 1: PERSONAL PARTICULARS**

Name of Applicant	
Identity Card No./ Passport No./ National ID No.	
Intended Field of Study	
Intended Programme	
Level of Study	<input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Bachelor's Degree

**6** Pass Aptitude Test, then proceed with the Portfolio

CAC will notify the date, time, and venue of the Aptitude Test to be taken by the applicant

**5**

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**APPENDIX 4: APEL.A REGISTRATION FORM**

Full Name (as in IC/ Passport)	
Correspondence Address	
IC/ Passport Number	
Date of Birth	
Gender (Please tick [x] one)	<input type="checkbox"/> Male <input type="checkbox"/> Female
Contact Numbers	Home: Office: Mobile:

**4** Once approved by MQA, CAC check the applicant's eligibility for the programme and then, registers the applicant. Payment made by the applicant.

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7

Interview Session for Master's Level only



8

Pass Portfolio and Interview, CAC issues official notification to inform the results



9



MQA confers APEL Certificate to applicants