



APEL.C COUNSELLING FORM FOR LEARNERS

PART A: PERSONAL PARTICULARS

Name of Applicant	
Identity Card No. / Passport No	
Contact No.	
Email Address	
Name of Programme	
Course Code & Course Name	

PART B: ITEM CHECKLIST

The following activities / processes have been conducted:

No.	Action	Please Tick (√)
1	Explain the core principle of the APEL.C and its benefits.	
2	Explain the APEL.C pre-assessment process.	
3	Explain the procedure and process of APEL.C application and the fees involved.	
4	Explain the mode of assessment: challenge test	
5	Explain the mode of assessment: portfolio	
6	Explain the post-assessment process and appeal process	
7	Provide/ email the APEL.C Learner's Handbook	
8	Explain the APEL.C pre-assessment process.	
Comments:		

(Please attach additional sheets if required)

<p>Confirmation by the Counsellor: I hereby confirm that the above applicant has been advised on APEL.C processes and procedures.</p> <p>Signature:</p> <p>Name of Counsellor:</p> <p>Date:</p>	<p>Confirmation by the Applicant: I hereby confirm that I have been advised by the named officer on the aforementioned matters and accept the processes and procedures of APEL.C of City University.</p> <p>Signature:</p> <p>Name of Applicant:</p> <p>Date:</p>
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