

## COMPETENCIES IN 11 DOMAINS OF THE FIVE CLUSTERS OF LEARNING OUTCOMES

No.	Domains in the five cluster of learning outcomes	Competencies
1.	Knowledge and Understanding	<ul style="list-style-type: none"> <li>• Knowledge of the concepts, principles and theories of the profession</li> <li>• Awareness of current policies, trends and issues</li> </ul>
2.	Cognitive skills	<ul style="list-style-type: none"> <li>• Application of conceptual principles, theories and information to practice</li> <li>• Communication of the knowledge effectively, verbally and in writing</li> <li>• Analysis skills such as analytical ability - analysis of problems, problem-solving, critical thinking and follow through with implementation plan</li> <li>• Utilisation of new ideas, current trends (especially digital trends) and new information from related fields</li> </ul>
3.	Practical skills	<ul style="list-style-type: none"> <li>• Organisation – organisation of work (systematic/organised in his/ her work), organisational skills and abilities, plan and work efficiently</li> <li>• Time management – punctual, completion of work, tasks and projects within the allotted time frame, performs assigned work/ project independently without much supervision</li> <li>• Instructions – able to follow instructions, willingness to take direction, willingness to ask for guidance and follow it, willingness to serve and help others</li> <li>• Persistence, especially to complete difficult or unpleasant tasks</li> <li>• Adaptability and the ability to accommodate, especially to changes</li> </ul>
4	Interpersonal skills	<ul style="list-style-type: none"> <li>• Works well with others – colleagues/ peers, superiors, supporting staff, subordinates, communities etc.</li> <li>• Is cooperative, willing to share, to learn from others irrespective of their background, ethnicity, religion, and socio-economic status</li> <li>• Is a team player – can be a leader and a follower</li> </ul>

No.	Domains in the five cluster of learning outcomes	Competencies
5.	Communication skills	<ul style="list-style-type: none"> <li>• Communicates appropriately to individuals and groups through conversation, verbal and written instructions, group discussions and presentations</li> <li>• Expresses oneself clearly and confidently</li> </ul>
6.	Digital skills	<ul style="list-style-type: none"> <li>• Is capable of selecting the best potential resources to meet information needs and to verify the information, which includes the purchase of materials and equipment</li> <li>• Develops, maintains, analyses and evaluates data and digital information</li> <li>• Uses technologies in an ethical manner</li> </ul>
7.	Numeracy skills	<ul style="list-style-type: none"> <li>• Acquires quantitative skills with higher levels of numerical abilities</li> <li>• Is able to understand basic mathematics, symbols relating to statistical techniques etc.</li> </ul>
8.	Leadership, autonomy and responsibility	<ul style="list-style-type: none"> <li>• Is willing to assume responsibilities</li> <li>• Is reliable/ dependable</li> <li>• Has soundness of judgment</li> <li>• Acts decisively</li> <li>• Copes in stressful situations</li> <li>• Has problem-solving skills, suggests a viable solution, creates and communicates possible solutions to problems</li> </ul>
9.	Personal skills	<ul style="list-style-type: none"> <li>• Diligent and disciplined</li> <li>• Dedicated and enthusiastic</li> <li>• Responsible</li> <li>• Courteous to all irrespective of age, seniority, socio-economic status</li> <li>• Caring and considerate</li> <li>• Respectful of others</li> </ul>
10.	Entrepreneurial skills	<ul style="list-style-type: none"> <li>• Resourceful, creative and innovative</li> <li>• Is a self-director and self-starter</li> <li>• Flexible in handling new situations</li> <li>• Builds collaborative relationships</li> </ul>
11.	Ethics and professionalism	<ul style="list-style-type: none"> <li>• Respects privacy and maintains confidentiality</li> <li>• Practises professional ethics</li> <li>• Maintains a professional demeanour in verbal interactions with staff, clients and others</li> <li>• Pursues continual professional development</li> <li>• Participates in professional activities</li> </ul>