



## APEL.A REGISTRATION FORM

Full Name (as in IC/ Passport)			
Correspondence Address			
IC/ Passport Number			
Date of Birth			
Gender (Please tick [√] one)	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Contact Numbers	Home:	Office:	Mobile:
	Fax:	Email:	
Level and Field of Study Applied (Please tick [√] one)	<input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Bachelor <input type="checkbox"/> Master Field of Study:		
Highest Level of Academic Qualification (Please tick [√] one)	<input type="checkbox"/> STPM <input type="checkbox"/> HSC <input type="checkbox"/> A-Level <input type="checkbox"/> Diploma <input type="checkbox"/> Equivalent (Enclose a certified copy of the qualification)		
Payment	Payment transfer to CIMB Bank account. Account Name: U.C.I Education Sdn. Bhd. Account No: 800 229 5164 Please email payment slip to: <a href="mailto:cac@city.edu.my">cac@city.edu.my</a> and <a href="mailto:credit.control@city.edu.my">credit.control@city.edu.my</a> Provide your full name, contact no., and NRIC/ Passport No. in the email.		

I hereby declare that all information/ documents provided are authentic, legit, and accurate. I fully understand that City University reserves the right to reject my registration if proven otherwise.

Signature			
Name			
Date			
Check List (Please tick √)	For Office Use Only		
	Yes	No	Acknowledgement by:    Date:
Photocopy MyKad/ Passport			
Application Fee (Online/Banker's Cheque/ Draft No:.....)			
One (1) recent passport size photograph			
Certified Certificate/ Transcript/ Documents			



## LIST OF EVIDENCE

Examples of evidence that can be provided for application are listed below.

<b>Direct Evidence</b>	<b>Indirect Evidence</b>
<p>Certificates You can provide your copies of the qualification:</p> <ul style="list-style-type: none"> <li>• School Certificates</li> <li>• Statement of Results</li> <li>• Courses completed at work</li> </ul>	<p>Written Records You can provide copies of:</p> <ul style="list-style-type: none"> <li>• Diaries</li> <li>• Records</li> <li>• Journals</li> <li>• Articles</li> </ul>
<p>Work Samples You can provide samples of your work:</p> <ul style="list-style-type: none"> <li>• Drawings or photographs</li> <li>• Reports</li> <li>• Written materials</li> <li>• Projects</li> <li>• Objects</li> <li>• Work of Arts</li> </ul>	<p>E-mail You can provide copies of your email communications which verify the following:</p> <ul style="list-style-type: none"> <li>• Customer feedback</li> <li>• Work activities</li> <li>• Written skills</li> </ul>
<p>Records of Workplace Activities You can provide documents that verify your work activities:</p> <ul style="list-style-type: none"> <li>• Notes</li> <li>• Emails</li> <li>• Completed worksheets</li> <li>• Workplace agreement</li> <li>• Contracts</li> </ul>	<p>Supporting Letters You can provide letters to verify your claims from:</p> <ul style="list-style-type: none"> <li>• Employers</li> <li>• Community group</li> <li>• People you have work with (paid and unpaid)</li> </ul>
<p>Documents You can provide evidence that shows what you have done in your life:</p> <ul style="list-style-type: none"> <li>• Media articles</li> <li>• Meritorious awards</li> </ul>	



## **APPENDIX 6: LIST OF COMPETENCIES BASED ON MQF 2<sup>ND</sup> EDITION**

List of competencies on what I have learnt based on Learning Outcomes stipulated in the Malaysian Qualifications Framework 2<sup>nd</sup> edition:

1. Knowledge and understanding
2. Cognitive skills
3. Functional work skills with a focus on:
  - a. Practical skills
  - b. Interpersonal and communication skills
  - c. Digital and numeracy skills
  - d. Leadership, autonomy and responsibilities
4. Personal and entrepreneurial skills
5. Ethics and professionalism